SANDOZ FOUNDATION HOTELS

Département RSE

COMMUNITIES

PURCHASING CHARTER

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The Sandoz Foundation Hotels Purchasing Charter lays out the fundamental principles aimed at establishing ethical and sustainable business relationships with our partners, our suppliers of goods and services, as well as with our subcontractors.

This is undertaken in strict compliance with the laws, regulations in force and our group's commitments to corporate social responsibility.

These principles concretely embody our commitment to make every effort to anticipate and mitigate risks, as well as serious ethical, environmental and human rights violations and breaches related to our activities. Our ultimate goal is to proactively optimize our positive impacts throughout our value chains, thus aligning our approach with a dynamic vision of responsible procurement.

Sandoz Foundation Hotels wants to communicate our commitments to our stakeholders in a transparent manner, while demanding strict compliance with applicable laws and regulations from them.

We also expect them to actively collaborate with our group to implement the principles set out in our Code of Ethics in an effective manner.

When necessary, we count on their promptness to take appropriate corrective measures, thus demonstrating their willingness to actively participate in our continuous improvement process.

Sandoz Foundation Hotels reserves the right to carry out audits to verify compliance with the commitments of partners, suppliers or subcontractors mentioned in this charter.

Sandoz Foundation Hotels' commitments to its stakeholders

Sandoz Foundation Hotels commits to:

Commercial relations Sustainable	Cultivate partnerships that promote the effective management of risks related to working conditions, environmental preservation, business integrity and human rights.
An open and constructive dialogue	Maintain an open dialogue with partners, assessing their ability to meet agreed commitments and contribute, in a spirit of collaboration, to the development and implementation of appropriate action plans.
A fair purchasing process	Select partners through a fair and impartial purchasing process, based on criteria and objectives previously defined according to 3 criteria: quality, price and social and environmental responsibility.
Privilege Social and environmental responsibility	Encourage the inclusion of environmental and social clauses in calls for tenders and give priority, as far as possible, to partners demonstrating outstanding performance in terms of social and environmental responsibility, explaining the reasons for the non-selection to the unsuccessful partners.
Diversification of partners	To avoid situations of economic dependence and, where appropriate, to support partners in diversifying their customers. In the event of disengagement, it will be anticipated and gradual.
Prevention of conflicts of interest	Anticipate and prevent conflicts of interest in the context of relations with partners.
Awareness and training	Raise awareness and train our employees on the challenges of social and environmental responsibility as well as ethical principles in accordance with the Sandoz Foundation Hotels Code of Ethics.
Business attitude	Conduct our business legally, ethically, and with integrity. Have zero tolerance for corruption, bribery and influence peddling.

Commitments expected from our stakeholders

Fundamental rights	We require our partners to respect the fundamental rights established in the Universal Declaration of Human Rights and the fundamental conventions of the International Labour Organization as well as Swiss labor regulations, ensuring good working conditions, respect for human rights and the elimination of all forms of forced labor.
Principle of equality and inclusion	Our partners undertake not to make any distinction, exclusion or preference based on color, gender, religion, political opinion or social origin, which has the effect of destroying or impairing equality of opportunity or treatment. The principle of equality must prevail in the company.
Commitment to sustainability	We expect our partners to make a firm commitment to mitigating their impact on the environment. This includes adopting environmentally friendly practices in the production, distribution and packaging of products.
Favor local and sustainable products	We strongly encourage the use of local products to support the local economy and reduce the carbon footprint. In addition, we value partners who prioritize responsibly manufactured durable products.
Full transparency	Transparency is a fundamental requirement. We insist that our partners be transparent about the origin of their products, their manufacturing practices, and their commitments to social and environmental responsibility.

Commitments expected from our stakeholders

Encourage sustainable innovation	We encourage innovation in the development of sustainable products and solutions that contribute to the overall reduction of the environmental impact of our hospitality industry.
Waste reduction	We expect our partners to adopt practices designed to reduce waste, whether through sustainable packaging, the promotion of recycling or other similar initiatives, aligned with our sustainability goals.
Formation and Ongoing Awareness	We value collaboration with partners whose employees are trained in and aware of the principles of sustainability, thus ensuring the successful implementation of our purchasing charter.
Fighting Corruption and bribery	We expect our partners to adopt a zero-tolerance approach to corruption and bribery. This prohibition applies to the offer, gifting or acceptance of any object of value or service and not only to money.

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